COTEC
Council of Occupational Therapists for the European Countries

13th COTEC General Assembly
Berlin, Germany

COTEC Budget 2026

The proposed Budget for 2026 is displayed in Table 1. The table shows

- the agreed budget for the current year (2025),
- the expenditures up to the 30th of June 2025 (interim costs), and
- the proposed budget for 2026.

Please remember that COTEC splits the budget into "Expenditures" and "Capital Expenditures". The former refers to the annual budget available due to COTEC Member Associations' annual fees. The latter are expenditures that come effectively from unspent money from the previous years (i.e. savings).

The VP Finance wants to draw your attention to the following changes:

- Significant cut in projected income for 2026: Considering the high balance of € 184,371.97 as of 30th of June 2025 and COTEC's 40th anniversary next year, the Executive Committee decided to reduce the annual membership fee for COTEC Member Associations in 2026 by 40%.
- Subsequently, COTEC will have a larger proportion of the proposed 2026 expenditures coming from the capital expenditures. However, budget items related to ongoing COTEC governance (i.e., items 1, 2, and 8) were considered essential to be covered mostly through the projected income and not through capital expenditures (i.e., savings).
- Communications (budget item 5): Last year, COTEC successfully represented the Occupational Therapy profession at the first OT-Europe Congress in Krakow, Poland. Next year, COTEC plans to continue this representation at the WFOT Congress in Thailand and other important congresses organised for example by our network organisations. To support this, the Executive Committee suggests a small increase in the budget for communication and PR materials compared to 2025.
- Funding and Support (budget item 10): With the continuation of the financial assistance for Member Association to ensure high attendance rates at the General Assembly, the Executive Committee also proposes the adaptation of last year's Congress Participation Award into a COTEC CPD award. The launch of this award is anticipated in the beginning of 2026 and has currently allocated up to 10 awards with a maximum funding of € 500 per award.

- Consultation (budget item 12): In line with COTEC's strategy 2025-2028, the Executive Committee is committed to maintaining a sustainable organisation for COTEC Member Associations. Therefore, the Executive Committee proposes an external consultation that supports to identify strengths and risks within the organisation and helps to develop a stronger, more effective governance structure.

APPENDIX 6 - COTEC BUDGET 2026

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Table 1 **COTEC Budget 2026**

Nr.	Budgetary items	Approved Budget 2025 Expenditures	Approved Budget 2025 Capital Expenditure	Costs up to 30.06.2025	Budget 2026 Expenditures	Budget 2026 Capital Expenditures
1	Executive Committee Representation of COTEC	€ 10,000.00	€ 5,000.00	-€ 3,833.97	€ 8,000.00	€ 2,500.00
2	Operational Work	€ 13,000.00	€ 5,000.00	-€ 3,540.00	€ 6,000.00	€ 5,000.00
3	Project and Working Groups	€ 100.00	€ 1,000.00	€ 0.00	€ 0	€ 5,000.00
4	Technology	€ 2,000.00	€ 500.00	-€ 621.68	€ 1,000.00	€ 1,000.00
5	Communications	€ 1,000.00	€ 1,000.00	€ 0.00	€ 500.00	€ 2,500.00
6	Office Supplies	€ 1,500.00	€ 1,000.00	€ 0.00	€ 500.00	€ 500.00
7	Banking	€ 300.00	€ 200.00	-€ 95.60	€ 200.00	€ 300.00
8	COTEC Governance	€ 5,500.00	€ 3,000.00	€ 0.00	€ 5,500.00	€ 0
9	Training and Development	€ 500.00	€ 2,000.00	€ 0.00	€ 0	€ 1,500.00
10	Funding and Support	€ 3,500.00	€ 0.00	€ 500.00	€ 3,500.00	€ 5,000.00
11	Membership Fees	€ 3,600.00	€ 0.00	-€ 1,400.00	€ 2,000.00	€ 0
12	Consultation	€ 8,000.00	€ 2,000.00	-€ 4,437.16	€ 5,500.00	€ 10,000.00
13	Representation on Behalf of COTEC	€ 3,000.00		-€ 360.00	€ 300.00	€ 2,700.00
14	Miscellaneous	€ 400.00		-€ 130.00	€ 0	€ 400.00
	Total Costs	€ 52,400.00	€ 20,700.00	€ 40,777.74	€ 33,000.00	€ 36,400.00
	Projected Income (approximation)	**€ 52,400.00**		€ 54,696.15	**€ 33,000.00**	
	Total Revenue	€ 0.00			€ 0.00	