

COTEC Executive Committee Interim Meeting Agenda

July 15-17, 2022 CET

Start time: 10am CET

Present: Anu Soderstrom, Naomi Hankinson, Eva Denysiuk, Ann-Marie Morrissey

Apologies:

Absent:

Item	Papers	Minutes
Welcome - Minutes of previous meeting		Agreed minutes of previous meeting
Correspondence -		
Membership & Members' Issues - one-to-one update - ALED proposes a meeting		Reminder was sent in last month's email for countries who have not yet had their 1:1 meetings. Correspondence received from ALED. COTEC has made contact to arrange a meeting.

<p>Financial Issues</p> <ul style="list-style-type: none"> - Paperwork insurances & tax office - Membership fee update - Financial assistance - Balance & future investment? 		<p>Legal documents to be printed in full.</p> <p>Missing fee: Croatia; last reminder sent 18.06.2022. Another reminder to be sent shortly, no voting rights until payment made.</p> <p>Financial assistance for attendance at GA - funds are to meet 75% of the costs of one member attending. Clarification around a late submission for assistance discussed.</p> <p>Balance per 30.06.2022: 186.960,14 €</p>
<p>Professional Issues</p> <ul style="list-style-type: none"> - 		
<p>Collaboration with others</p> <ul style="list-style-type: none"> - WFOT Council meeting Aug 23-26 <ul style="list-style-type: none"> - ESLA collaboration award - SJOT reception - EUPHA congress 		<ul style="list-style-type: none"> - Preparations for council meeting were discussed, Anu will be representing COTEC at the Council meeting and with a COTEC stand at the WFOT Congress. - Ann-Marie taking lead in finalising timeline for ELSA award (proposed deadline October 30), liaising with Shawn. - SJOT organises a "nordic mingle" where Anu will take part. COTECs welcomes their initiative in changing to open access as of next year. <p>Eva to visit EUPHA Congress in Berlin on COTEC's behalf including pre-conference on health literacy</p>

<p>Occupational Therapy Europe</p> <ul style="list-style-type: none"> - COST grant application - Congress OT-Europe promotion & stand - COTEC led webinar - Budget 2023 		<p>ROTOS will be re-submitting a COST grant application, now lead by Dr. Sinead Hynes, National University of Ireland, Galway. COTEC has communicated our support and collaboration with the application.</p> <p>Our members suggested to include DOI number to abstract book, Ann-Marie to forward request in organising committee COTEC agreed to give room at stand at WFOT congress in Paris to promote OT Europe congress</p> <p>Webinar in November, practice theme; lead from COTEC EC tba after Elections</p> <p>Suggested Budget from OT Europe for 2023 is 3000 €</p>
<p>EU & Other European Issues</p> <ul style="list-style-type: none"> - Global health consultation 		<p>Open consultation about global health strategy from EU. Discussed preparing a submission - Shawn to contact MAs and experts. Will submit feedback from COTEC prior to Sept 19th deadline. Will highlight consultation link to WFOT also.</p> <p>https://ec.europa.eu/info/law/better-regulation/have-your-say/initiatives/13506-Global-health-new-EU-strategy_en</p>
<p>Action Plan</p> <ul style="list-style-type: none"> - 2023 action plan 		<p>Updated</p>
<p>General Assembly</p> <ul style="list-style-type: none"> - Agenda and papers out Aug 1st 		

<ul style="list-style-type: none"> - Constitution - Governance program - Elections 		<p>Proposal for constitutional changes (>wording) Proposed wording changes to Constitution were discussed and will be brought to General Assembly for voting on.</p> <p>Programme was discussed and agreed</p> <p>Electoral Committee joined meeting at 12.30CET - the deadline for nominations was extended until July 25th. Discussion of how best to promote nominations during this extension. Continue to experience a low number of nominations.</p>
<p>Secretarial Issues</p> <ul style="list-style-type: none"> - Website - 		
<p>Other Issues</p> <ul style="list-style-type: none"> - PR items - holidays 		<p>PR items have been agreed upon and Shawn will place order. Focus has been on choosing sustainable, eco-friendly products.</p> <p>Anu abroad July 26 - Aug 6</p>
<p>Next Meetings</p> <ul style="list-style-type: none"> - Zoom August 9th 10am CET, - Sept 13th 5pm CET 		



Meeting ended at 16.30 CET

Minutes were taken by Ann-Marie Morrissey.