



FINANCIAL

REPORT

2021



COTEC Financial Report for 2021

The books for the year 2021 will be audited through means of digital communication as well as meeting in person as agreed with the auditors (Karen Bishop, Thomas Otte).

The financial report for the year 2021 provides an overview of all costs for 2021 and is presented in Table 8.1. A detailed list of COTEC's income and expenses for 2021 is presented in Table 8.2.

If you have any questions, please feel free to contact VP Finance before the General Assembly so a detailed answer can be prepared.

Table 8.1 Overview Finances for 2021

Nr.	Budgetary Item	Budget 2021	Out of Savings	Costs in €	Income	Balance
1	Representation	15.000,00	3.000,00	816,07		14.183,93
2	Project groups	0,00	500,00	0,00		0,00
3	Cooperation with others	1.000,00	1.000,00	0,00		1.000,00
4	Website and internet fees	75,00	50,00	293,59		-218,59
5	Financial assistance	1.500,00		750,00		750,00
6	Membership fees in other organisations	440,00		88,85		351,15
7	Bank charges	250,00	100,00	68,17	0,01	181,84
8	Consulting	0,00	1.000,00	0,00		0,00
9	PR	1.000,00	1.000,00	6.985,27		-5.985,27
10	Office	7.000,00	1.000,00	4.945,34		2.054,66
11	Auditing	800,00	500,00	1.471,80		-671,80
12	Gifts	400,00	250,00	0,00		400,00
13	General Assembly	4.500,00		132,71		4.367,29
14	Loss of Income	500,00	4.400,00	141,94		358,06
15	OT Europe	4.500,00		7.099,69	1.389,62	-1.210,07
	Membership fees				41.480,17	41.480,17
	Total	36.965,00	12.800,00	22.793,43	42.869,80	

Table 8.2 Money Flow 2021

Nr.	Invoice No	Information	in	out	Budgetary Item
		Opening balance	132.222,31		
1		banking fee		5,90	7. bank charges
2	2101	tax office - audit 2019		1336,32	11. Auditing
3	2102	EFPC membership		385,00	15. OT Europe
4	2103	office administration invoice 35		267,00	10. Office, 15. OT Europe
5	2104	one.com fee ROTOS		165,61	15. OT Europe
6		banking fee		6,78	7. bank charges
7	2105	tax office - DATEV fee		44,80	11. Auditing
8	2106	office administration invoice 36		408,00	10. Office, 15. OT Europe
9		Belgium	583,75		membership fee
10		Bulgaria	106,14		membership fee
11		Austria	2.653,40		membership fee
12		Czech Republic	159,20		membership fee
13		Luxembourg	132,67		membership fee
14		Malta	106,14		membership fee
15		Iceland	212,28		membership fee
16		Poland	106,14		membership fee
17		Germany	4.776,13		membership fee
18		Lithuania	106,14		membership fee
19		Portugal	212,28		membership fee
20		Sweden	4.776,13		membership fee
21		Greece	1.061,37		membership fee
22		Georgia	101,14		membership fee
23		France	1.061,37		membership fee



24		Latvia	159,20		membership fee
25	2107	office administration invoice 37		408,00	10. Office
26	2108	subscription website cotec.eu inkl. Sitelock (GBP)		127,11	4. website and internet fees
27		Slovenia	212,28		membership fee
28		Switzerland	2.653,40		membership fee
29		Paypal	0,01		7. bank charges
30		Finland	2.653,40		membership fee
31		the Netherlands	2.653,40		membership fee
32		Italy	318,42		membership fee
33		banking fee		11,88	7. bank charges
34		Estonia	106,14		membership fee
35		Denmark	4.776,13		membership fee
36	2109	office administration invoice 38		384,00	10. Office, 15. OT Europe
37		banking fee		6,69	7. bank charges
38		Norway	2.653,40		membership fee
39		Russia	92,00		membership fee
40		Spain	159,20		membership fee
41		Croatia	159,20		membership fee
42		United Kingdom	8.490,91		membership fee
43		banking fee		7,00	7. bank charges
44	2110	Shared Cost ENOTHE / ExOrdo		3.027,69	15. OT Europe
45	2111	office administration invoice 39		414,00	10. Office
46	2112	office administration invoice 40		402,00	10. Office, 15. OT Europe
47	2113	Occupational Therapy Europe budget		4.500,00	15. OT Europe
48		Shared cost ENOTHE Invoice 2020_02	1.389,62		15. OT Europe
49	2114	Congress registrations/financial assistance		1.500,00	5. Financial assistance, 9. PR
50		banking fee		7,22	7. bank charges
51		Romania	106,14	2,99	7. bank charges, membership fee



52		Serbia	132,67	7,63	7. bank charges, membership fee
53		banking fee		5,90	7. bank charges
54	PP01	WFOT membership fee 2020/2021		88,85	6. membership fees
55		Ireland	1.045,68		
56	2115	social media campaign		153,41	9. PR
57	2116	Interim meeting		40,25	1. Representation
58	2117	loss of income		141,94	14. Loss of income
59	2118	office administration invoice 41		408,00	10. Office, 15. OT Europe
60	2119	office administration invoice 42		438,00	10. Office
61	2120	office administration invoice 43		459,00	10. Office
62	2121	zoom subscription		166,48	4. website and internet fees
63		banking fee		7,66	7. bank charges
64		Cyprus	169,20		
65		banking fee		6,12	7. bank charges
66		banking fee		5,90	7. bank charges
67	2122	flag Bosnia-Herzegovina, postage		21,70	10. Office
68	2123	social media campaign		81,86	9. PR
69	2124	office supplies		30,80	10. Office
70	2125	office administration invoice 44		654,00	10. Office
71	2126	PR videos		6.000,00	9. PR
72	2127	office administration invoice 45		684,00	10. Office
73	2128	invoice tax advisor		90,68	11. Auditing
74		banking fee		7,44	7. bank charges
75	2129	office administration invoice 46		405,00	
76		OT Europe invoice	662,61		15. OT Europe
77	2130	fellowship badges		533,20	1. Representation
78	2131	office supplies		28,35	10. Office
79	2132	General Assembly		132,71	13. General Assembly



80	2133	COTEC ENOTHE Congress		195,87	1. Representation
81	2134	postage		7,49	10. Office
82	2135	posting fellowhsip badges		46,75	1. Representation
83		banking fee		7,66	7. bank charges
TOTAL			176.969,60	24.274,64	
	31.12.2021 balance		152.694,96		