

**2nd COTEC General Assembly
Nijmegen, the Netherlands**

October 26th, 2014

Item		Papers	
1.	PRESIDENT'S WELCOME		
2.	Election of GA officials - GA Chair - Auditors - Tellers - Reviewers of the Minutes		
3.	Apologies for Absence and Call for proxies		
4.	Adoption of Agenda, including Any Other Business for Agenda		
5.	Matters arising		
6.	ANNUAL REPORT 2013	attached	To be approved
7.	FINANCIAL REPORT 2013	attached	To be approved
8	COTEC 2014 INTERIM REPORTS 1. Report of Actions 2. Report of the Fee Group and decision on fee structure 3. Expenditure report	attached verbal attached	To vote
9	ACTION PLAN 2015	attached	To be approved
10.	BUDGET 2015	attached	To be approved
11.	CONSTITUTION	attached	To vote
12.	ELECTION OF ELECTORAL COMMITTEE 2015-16	attached	To vote
13.	MEMBERSHIP ISSUES	to follow	
14.	ANY OTHER BUSINESS		
15.	CLOSE OF THE MEETING		
	Announcements		