



**4th COTEC General Assembly / June 18th, 2016 at 14:00
AGENDA**

Item		Papers	
1.	PRESIDENT'S WELCOME		
2.	ELECTION OF GA OFFICIALS - GA Chair - Secretary - Tellers - Reviewers of the Minutes		
3.	APPROVAL OF THE MEETING INVITATION		
4.	APOLOGIES FOR ABSENCE AND CALL FOR PROXIES		
5.	ADOPTION OF AGENDA, INCLUDING ANY OTHER BUSINESS		
6.	MATTERS ARISING	Oral presentation	
7.	ANNUAL REPORT 2015	Circulated	To be approved
8.	FINANCIAL REPORT 2015	Circulated	To be approved
9.	COTEC 2016 INTERIM REPORTS 9.1 Report of Actions 9.2 Expenditure report	Oral presentations	For information
10.	ANNUAL PERCENTAGE RAISE OF COTEC FEES	Circulated	To vote
11.	11.1. COTEC STRATEGIC PLAN 2017-2020 11.2. INFORMATION ON THE WORKING PROCEDURES OF OT-EU AND THE CHANGE OF THE ENOTHE LINK ROLE	Circulated Oral presentation	To vote For information
12.	ACTION PLAN AND BUDGET 2017	To follow / circulated	To be discussed, postal vote in November
13.	COTEC MEMBERSHIP IN EPHA	Circulated	To vote
14.	COTEC EXECUTIVE COMMITTEE ELECTIONS	Circulated	To vote
15.	ELECTION OF ELECTORAL COMMITTEE AND AUDITORS 2017		To vote
16.	ANY OTHER BUSINESS		
17.	CLOSE OF THE MEETING		