

AGENDA
6th COTEC General Assembly / October 7th, 2018 at 9:00
 Hotel Real Oeiras, Oeiras, Portugal

Item		Papers	
1.	PRESIDENT'S WELCOME		
2.	ELECTION OF GA OFFICIALS - General Assembly Chair - Secretary - Tellers - Reviewers of the Minutes		
3.	APPROVAL OF THE MEETING INVITATION		
4.	APOLOGIES FOR ABSENCE AND CALL FOR PROXIES		
5.	ADOPTION OF AGENDA, INCLUDING ANY OTHER BUSINESS		
6.	MATTERS ARISING		
7.	COTEC ANNUAL REPORT 2017	Circulated	To be approved
8.	COTEC FINANCIAL REPORT 2017	Circulated	To be approved
9.	COTEC 2018 INTERIM REPORTS 9.1 Report of Actions 9.2 Expenditure report	Oral presentations	For information
10.	Occupational Therapy Europe 10.1 Current developments 10.2 Budget 2019 proposal	Oral presentation Circulated	For information To be approved
11.	COTEC Constitution – Proposal for amendments	Circulated	To vote
12.	Role description of General Assembly representatives	Circulated	To be approved
13.	ACTION PLAN AND BUDGET 2019 13.1. COTEC proposed Action Plan 2019 13.2. COTEC proposed Budget 2019	Circulated Circulated	To be approved To be approved
14.	MEMBERSHIP ISSUES 14.1 Membership application of the Polish Association of Occupational Therapists	Circulated/Oral	To vote
15.	ELECTION OF ELECTORAL COMMITTEE AND AUDITORS 2019		To vote
16.	ANY OTHER BUSINESS		
	CLOSE OF THE MEETING		